

STUDIO POLICIES



Allison's
Dance
Academy

Please read these policies carefully as many have changed from last year.

REGISTRATION

Our 2019-20 dance and gymnastics season runs September through May.

Register online at: allisonsdanceacademy.com

May 13-May 16, VIP Registration June 1, Open to the public

2019-20 CALENDAR (CLASSES BEGIN SEPT 3rd)

Sept 3: First day of classes

Sept 16-27: Bring-a-Friend Weeks

Sept 30-Oct 11: Costume Measuring

Oct 24, 28, 29, 30, & Nov 1: Bring-a-Friend & come in Halloween costumes

Oct 31: No class, Halloween Open House at the Brandon studio

Nov 18-22: Parent Observation Week

Nov 27-29: No classes (Thanksgiving)

Dec 2-13: Graded Technique Testing

Dec 14: Winter Recital Tickets go on sale

Dec 23-Jan 1: No classes (Christmas break)

Jan 2-3: Winter Recital Dress Rehearsals (in-house)

Jan 4: Winter Recitals (at the Brandon Valley High School PAC)

Mar 2-6: Parent Observation Week

Mar 9-20: Graded Technique Testing

Apr TBA: VIP Registration

Apr 6: Spring Recital Tickets go on sale

Apr 10: Easter/Spring break

May 4-8: No classes (recital preparation)

May 8: Spring Recital Rehearsal (at the Brandon Valley High School PAC)

May 9: Spring Recitals (at the Brandon Valley High School PAC)

May 11-20: Bring-a-Friend Weeks

May 20: Last day of classes

July: Company Auditions

TUITION FEES & PAYMENTS

Tuition rates are for the full season (Sept.-May including holidays) and not by the number of classes in the month. A full season of dance includes a minimum of 30 lessons. Tuition fees are paid monthly..

After registering (paying for September and May lessons and membership fee), monthly tuition (October - April) must be paid by automatic bank account debit or automatic credit card payment. Tuition will be debited from your account (or charged to your credit card) on the 1st day of each month (October - April). There is a 3.5% convenience fee on credit payments. To avoid this fee please use ACH as your payment information on file.

Accounts not paid within terms are subject to a 5% monthly finance charge until paid. Accounts more than 60 days past due may be submitted to collection services. NSF on checks, auto debit, or auto charge payments will incur a \$20 NSF fee which will be paid along with tuition.

Recital costumes will be paid by automatic bank account debit or automatic credit card payment on October 15.

COMMUNICATIONS

At ADA we go to great lengths to keep you informed and up to date:

*Monthly E-Newsletter, Email, Facebook, Lobby Communication Center.
*“Studio Guide” Emailed and on Studio Director

*Progress Reports and Graded Technique testing and personalized class recommendations for each student.

Questions: We are happy to answer any questions you may have regarding your dancer/gymnast or our programs. Let us know if we can help you in any way!

ATTENDANCE

Regular attendance is vital to student progress and group choreography. Please make every effort to attend each class.

For any student that misses more than 2 of the final 8 classes before recital, participation will be at the discretion of the teacher.

Please report any absences on our website:
www.allisonsdanceacademy.com

RECITALS

Participation in recitals is required. This is an opportunity for students to show their skills as well as learn stage presence.

Our Winter Recitals are Jan 18. Our Spring Recitals are May 9. Both recitals are held at the Brandon Valley Performing Arts Center in the Brandon High School.

Detailed information is provided in the “Recital Packet.”

DISCOUNTS

Loyalty Program

1 st Consecutive year (2 years with us)	-2% Discount off monthly tuition
2 nd Consecutive year	-4% Discount
3 rd Consecutive year	-6% Discount
4 th Consecutive year	-8% Discount
5 th Consecutive year	-10% Discount
6 th Consecutive year	-12% Discount
7 th Consecutive year	-14% Discount
8 th Consecutive year	-16% Discount
9 th Consecutive year	-18% Discount
10 th Consecutive year	-20% Discount

Loyalty discounts are a discount off of monthly tuition and applied each month (excludes Company and Summer). Applies to tuition only.

Siblings Receive a 10% discount on the smaller tuition account. Applies to tuition only.

DRESS CODE

Students are required to follow the dress code for each class as outlined in the Studio Guide.

LOST & FOUND & SECURITY

A lost and found bin is located in the studio lobby. Please label your items so that we can be helpful in finding things for you! Please check this regularly as items will be donated multiple times throughout the year.

Security Cameras are located in public areas and classrooms for safety and security.

RELEASE OF LIABILITY and ASSUMPTION OF RISK

I understand and hereby release, wave, and discharge Allison's Dance Academy, all of its staff members, owners, independent contractors, and volunteers from any and all liability, claims, demands, and causes of action whatsoever, arising out of or relating to any loss, damage, or injury, including death, that may be sustained by the participant and/or the undersigned, while in or upon the premises or any premises under the control and supervision of Allison's Dance Academy. I understand that dance and gymnastics activities as conducted and taught at Allison's Dance Academy have inherent risk of injury. I recognize that the participant is exposing himself/herself to risks when undertaking dance and/or gymnastics activities. I, the undersigned and/or being the legal and acting guardian representing a minor participant assume and accept all risks of injury or damages resulting from such dance and/or gymnastics activities.

MEDICAL EMERGENCY

I understand give permission to Allison's Dance Academy, it's directors, owners, officers, employees, agents, independent contractors and volunteers to seek medical treatment for the participant in the event they are not able to reach a parent/guardian or emergency contact. I also agree that I will be responsible for any financial debt incurred by said action. I have declared upon registration any physical/mental disabilities, limitations, restrictions, or condition, and/or declare the participant to be in good physical and mental health.

MARKETING RELEASE

I grant ADA irrevocable permission to use my child's image and visual likeness in all forms and media for advertising, trade, or any other lawful purpose. I agree that all right, title, and interest in and to all such images and any reproduction or derivative works shall be the exclusive property of ADA. I agree that ADA does not owe me any compensation for the acts that I have consented to in this Section.

RESCHEDULING & SUBSTITUTION

ADA reserves the right to provide a substitute teacher if the regular teacher is ill or unable to teach. ADA reserves the right to cancel or combine classes.

INCLEMENT WEATHER POLICY

In the event of inclement weather, an email will be sent and a Facebook post will be made by 2:00 pm if classes are cancelled. Please note that we do not necessarily follow school closings. Please always check your email before coming to class.

PARENT OBSERVATION

Twice per year, we invite the parents/families to come inside of the classroom during the last 10 minutes to watch the class. Other observation is at the teacher's discretion.

REFUNDS/ACCOUNT

CREDITS/CONTRACTS

Refunds are only issued when ADA cancels a class due to low enrollment.

Account Credit will be issued when the student initiates a schedule change.

All Tuition, Costume Fees, and Membership Fees are non-refundable.

If ADA lets me out of my contract for any reason (moving, illness, etc.) I will give a 30 day notice as I understand that I am responsible for the next month's tuition.

ADA reserves the right to refuse service to anyone not abiding by ADA's policies.

I agree to abide by Allison's Dance Academy, LLC policies regarding tuition, membership fees, auto renewal, late charges, costume fees, attendance, and dance attire.