

STUDIO POLICIES Please read these policies carefully.

Registration & Fees

Enroll in classes online at www.allisonsdanceacademy.org or contact the studio at (605) 582-5678. Enroll early – classes fill up fast and class size is limited!

I understand that the following is due upon the completion of registration and the account on file will automatically be charged:

For School Year Registrants:

- A non-refundable registration fee upon completion of enrollment. The registration is \$50 per student. Applies only to students enrolling in a class with space available; does not apply to students enrolling on a wait list unless a space becomes available and student receives a space in class.
- Studio Leotard (if applicable)

For Summer Camp Registrants:

- The camp tuition in full

Tuition Fees & Payments

- Tuition rates are for the full season (September-May), not by the number of classes in a month. A full season of dance includes a minimum of 30 lessons.
- Tuition is non-refundable and non-transferrable.

Monthly Auto-Debit or Auto-Charge: The following will be debited from your bank account (or charged to your credit card).

- * Upon registration: Initial registration fees, Studio Leotard
- * June 1st: your first month of tuition
- * On the 1st of each month (October-May): monthly tuition
- * September 15: 1/3 of costume fees
- * October 15: 1/3 of costume fees
- * November 15: costume balance

Discounts

- Siblings receive a 10% discount on the smaller account. No sibling discounts on Company classes, Competition fees, costume fees, or registration fees.
- Loyalty Discount: Returning students receive a percentage off their monthly tuition for each additional year they attend our studio. (cap of 10-year discount)

NSF Payments

NSF on paper checks, auto-debit, or auto-charge payments will incur a \$35 NSF fee.

Refunds/Credit Vouchers

- Refunds are only issued when ADA cancels a class due to low enrollment.
- Account credit will be issued when the student initiates the schedule changes. Credit may be applied to any ADA tuition or fees and must be used within 1 year.

Costumes

- Recital costumes are divided into 3 payments (due Sept-Oct-Nov).
- All costume fees are non-refundable.
- The following are not included in Costume Fees and must be purchased separately: recital T-shirts, production tickets (each student will receive 1 free ticket for the Spring Recital), and recital DVDs (each family will receive 1 free DVD of the Winter Recital).

Attendance

- Regular attendance is vital to student progress and group choreography. Please make every effort to attend each class.
- Students are measured for costumes the first two weeks in October. It is imperative that students are in attendance during these weeks.

Dress Code

- Studio Leotards must be ordered at the time of registration (if applicable).
- Students are required to follow the dress code for each class as outlined in our Handbook.
- If a student is not in dress code, they will be given 2 warnings after which time the student will not be allowed to participate in class.

Lost and Found

A lost and found basket is located in the studio waiting area. Please check the lost and found basket regularly as all lost and found items are donated to Goodwill monthly.

Rescheduling and Substitution

ADA reserves the right to provide a substitute teacher if the regular teacher is ill or is otherwise unable to teach, ADA reserves the right to reschedule or combine classes.

Inclement Weather Policy

In the event of inclement weather, an email will be sent out. It is important to always check your email before attending class, especially if the weather is questionable.

Communications

At ADA we go to great lengths to keep you informed and up to date.

- Emails, Facebook, and Lobby Displays.
- “Recital Packet” for the spring recital.

2018-2019 Calendar

Classes begin on September 4, 2018 and are held through May 22, 2019.

September 24-29	Bring-a-Friend Week
October 31	No Class. Halloween Open House at Brandon location!
November 21-24	Thanksgiving Break
Dec. 24-Jan. 1	Christmas Break
January 12-17	Winter Recital Dress Rehearsals (at Studios during regular class times)
January 19	Winter Recital (6pm at Brandon PAC)
Apr. 18-Apr. 22	Easter/Spring Break
May 6-9	No classes
May 10	Spring Recital Rehearsal
May 11	Spring Recitals (at the Brandon PAC)
May 13-22	Bring-a-Friend Weeks!

Parent Observation

Twice a year we invite the parents to come inside the classroom during the last 15 minutes and watch the class. Other observation is at the teacher's discretion. We ask that you remove your footwear before entering the room, that cell phones are turned off, and that siblings are monitored and quiet during observations.

Recitals

- Our Winter Recital is January 19, 2019. Each student will be performing in one number per class and there will be one evening show.
- Our Spring Recitals are May 11, 2019. This is a fully-staged, professional production held at the Performing Arts Center at the Brandon Valley High School.
- Participation in recitals is required. This is an opportunity for students to show their skills as well as learn stage presence.
- Detailed information is provided in the “Recital Packet”.

Contract Stipulations

I understand that if Allison's Dance Academy lets me out of my contract for any reason (moving, injury, illness, etc...) I would still be responsible for the next month's tuition.

Release of Liability and Assumption of Risk

I, the undersigned and/or being the legal and acting guardian representing a minor participant, hereby release, waive and discharge Allison's Dance Academy, its directors, officers, employees, agents, independent contractors and volunteers from any and all liability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage, or injury, including death, that may be sustained by the participant and/or the undersigned, while in or upon the premises or any premises under the control and supervision of Allison's Dance Academy. I understand that dance and gymnastics activities as conducted and taught at Allison's Dance Academy have inherent risks of injury. I recognize that the participant is exposing himself/herself to such risks when undertaking dance and/or gymnastics activities. I, the undersigned and/or being the legal and acting guardian representing a minor participant assume and accept all risks of injury or damages resulting from such dance and/or gymnastics activities.

Medical Emergency

I, the undersigned give permission to Allison's Dance Academy, its directors, officers, employees, agents, independent contractors and volunteers to seek medical treatment for the participant in the event they are not able to reach a parent, guardian or emergency contact. I also agree that I will be responsible for any financial debt incurred by said action. I have declared on this form any physical/mental disabilities, limitations, restrictions, or condition and/or declare the participant to be in good physical and mental health.

Marketing Release

I understand that images of the participant may be used in Allison's Dance Academy ads, promotional videos, website material, or various other marketing. These images will be used for Allison's Dance Academy purposes only, and will not be given or sold to outside companies or individuals.